

A budget workshop was held on October 17, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

The budget workshop was commenced at 7:00 p.m.

**Town Board Members Present**

Tom Cumm	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

**Town Board Members Absent**

None

**Also Present:** Jeanne Fleury, Town Clerk; Fran Thibodeau, Principle Account Clerk; Steve Gram, Recreation Director

Since the last budget workshop on October 12<sup>th</sup> the Supervisor made the following changes to the tentative budget:

A1320 – Independent Audit and Accounting – Contractual – Changed from \$20,000.00 to \$5,000.00 (-\$15,000.00)  
A1355 – Assessor – Contractual – Changed from \$81,600.00 to \$70,000.00 (-\$20,000.00)  
A1440 – Engineer – Contractual – Changed from \$1,000.00 to \$850.00 (-\$150.00)  
A1990 – Contingent – Contractual – Changed from \$50,000.00 to \$40,000.00 (-\$10,000.00)  
A4540.409 – Ambulance Contract – Changed from \$229,000.00 to \$231,000.00 (+\$2,000.00)  
A5010 – Highway Superintendent – Personnel – Highway Clerk – Changed from \$31,200.00 FT to \$13,260.00 PT (-\$17,940.00)  
A5010.475 – Highway Superintendent – Special Matters – Changed from \$300.00 to \$1,400.00 (+\$1,100.00)  
A5132.415 – Highway Garage – National Grid – Changed from \$21,000.00 to \$15,000.00 (-\$6,000.00)  
A6410 – Publicity – Contractual – Changed from \$4,000.00 to \$2,000.00 (-\$2,000.00)  
A7310 – Personnel - Foreman – Changed from \$31,200.00 to \$29,529.00 (-\$1,671.00)  
A7310 – Personnel – Recreation Director – Changed from \$15,000.00 to \$43,416.00 (+\$28,416.00)  
A7550 – Celebrations – Moreau Fun Days – Changed from \$3,000.00 to \$5,500.00 (+\$2,500.00)

Total Net Change in Appropriations: -\$38,745.00

Supervisor Jenkins also made the following changes to revenues:

Justice Court – A2610 – Changed from \$160,000.00 to \$190,000.00 (+\$30,000.00)  
Recreation Programs – A2089-5 – Changed from \$7,000.00 to \$9,000.00 (+\$2,000.00)

The Recreation Department budgets were discussed first.

**A7140 – Playgrounds & Recreation**

Supervisor Jenkins stated that the bleachers in the amount of \$6,800.00 that was requested by the recreation director in account A7140.4 should be in the recreation capital project fund HP7180. He advised the board that he moved this amount into that fund (HP7180 Recreation Capital Project).

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Brief discussion followed on AED's and the use of.

Councilman Kusnierz asked if the spreader that was requested in the budget in the amount of \$5,000.00 was for spreading fertilizer and Steve Gram replied yes.

Councilman Prendergast asked if we don't have one or do we have one and it doesn't work.

Steve Gram replied that they have used Bob Vittengl's in the past, but it doesn't work properly.

Councilman Kusnierz asked if all they had was a quote on the spreader and no information on specifications. He said that \$5,000.00 was a lot of money for a spreader and he has three of them. Councilman Cumm concurred.

Councilman Kusnierz asked if it was metal or plastic and Steve Gram replied metal. Councilman Kusnierz said they should buy a plastic one.

Supervisor Jenkins noted that it had an 800 pound capacity and he asked Steve Gram how many pounds they usually spread at one time and Steve Gram said he didn't know, this was Jeremy's recommendation.

Councilman Kusnierz asked what piece of equipment would be used to pull the spreader and Steve Gram replied that they would use the Kubota.

Councilman Cumm said the price for the aerator requested in the amount of \$2,109.00 was about the right price for one.

Councilwoman LeClair asked Steve Gram if he was aerating now and Steve Gram replied no, but they should be.

Supervisor Jenkins asked why they weren't and Steve Gram said they didn't have the equipment to aerate. When Jim Girard used to do our fields he used to lend them his aerator for free.

Councilwoman LeClair noticed that the request for a cyclone rake in the amount of \$1,500.00 was not in the budget.

Councilman Cumm asked if the cyclone rake was for picking up leaves and lawn clippings and Steve Gram replied yes. He asked what machine it would be put on and Steve Gram replied on the John Deere or it could be put on several other machines.

Councilman Kusnierz found on the internet where they could buy a plastic spreader that had an 800 pound capacity and that could broadcast over 42 foot for \$700.00. He suggested they put in the budget \$1,000.00 for a spreader.

**It was agreed to change the line item for the spreader in A7140.4 (Playgrounds & Recreation Contractual) from \$5,000.00 to \$1,000.00.**

Fran Thibodeau asked if they were going to include \$1,500.00 for a cyclone rake.

Councilman Kusnierz questioned whether or not the cyclone rake that was quoted on was big enough for our needs.

Steve Gram said it was a smaller one and they can get pretty pricey.

**It was agreed to include \$1,500.00 for a cyclone rake in A7140.4 (Playgrounds & Recreation Contractual).**

A budget workshop was held on October 17, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins noted that he put \$40,000.00 in A7145 – Recreation Capital Project Fund – for Little League Fencing and New Maintenance Building.

Supervisor Jenkins stated that since the tentative budget he put the working foreman's pay back to the 2% like everyone else and he put the recreation director's salary back up to the full-time salary. He stated that they don't have the right solution yet. He needs to interview each of the employees and the recreation director separately. There are some issues he needs to discuss in executive session at the next regular meeting of the Town Board.

Councilwoman LeClair stated that in the budget there are rec. specialists and we paid people to do crafts this year. She understood that they had minimal attendance most days for arts & crafts. If we are paying two arts & crafts people \$9.00 per hour each times 3 hours a day then we are paying almost \$60.00 a day on days when there are no children participating or one or two children. She thought they should leave this line item in the budget, but we should look into working with the Moreau Community Center and ask them if the children can participate in their programming. If they do crafts and they would be willing to do it for less or willing to work with us, then if someone shows up at the rec. park with only one child and there are no other children there for arts & crafts they could take that child to the Moreau Community Center for arts & crafts, where there are other children participating. She said that we would find more people willing to participate. She said that her child wouldn't have wanted to get out of the car if there were only one or two children participating in the program.

Supervisor Jenkins advised that he reduced it from \$5,000.00 to \$2,000.00 already. He agreed there is little activity in those programs. He said they should wait and see what happens, but they need to leave some money there.

Steve Gram stated that there were days when there were about 30 kids there.

Councilwoman LeClair replied that he told her that there were many days when there were no children there and the girls teaching arts & crafts said there were days when nobody was there.

Supervisor Jenkins stated that a 60% reduction is quite a bit. He asked how many are in the wrestling program and Steve Gram replied, about 75 kids twice a week. He said there used to be about 120, but we don't have the facilities to hold 120.

Councilman Cumm asked about the proposal to purchase playground equipment for the quad area.

Councilwoman LeClair stated that the proposal to spend \$10,000.00 was for a piece of equipment that had two slides. She thought that for another \$3,000.00 to \$5,000.00 they could purchase a piece of equipment that was a lot more interactive. Before they did anything with this they should look at other options.

Supervisor Jenkins said that this piece of equipment would come out of the recreation capital project fund also.

Councilman Cumm mentioned the chain link backstop for \$1,749.00 and asked where that was. He asked is it a capital project item and Supervisor Jenkins said it would be an eligible item for that fund.

Steve Gram stated that the little league fencing cost was going to go up by about \$10,000.00. He got quotes last week and just to do field #1 it was going to cost about \$16,000.00.

Supervisor Jenkins said they would look at it when the time comes and make a decision. It may be that they will do less fencing than anticipated. There may be some more funds coming in next year and we are looking at some other potential recreation projects.

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Councilman Cumm asked what the working foreman's salary was for 2012 and Supervisor Jenkins replied \$29,529.00 and this amount included a 2% increase like everybody else.

Councilwoman LeClair stated that the role of recreation director is a part-time role and the rest of the role is grounds & maintenance. She asked if we need that third person on grounds & maintenance. When she was there the three months that Steve was gone last year and she tried to fill in she didn't spend ten hours a week there. She said there may be times when they are doing soccer sign ups that it may be a 40 hour a week job, but the rest of the year the rec. director role is not full-time. She said that what makes it a full-time position is, and she read from a job description: supervises and participates in maintenance and repair of fields, recreation areas, diamonds and the grounds, supervises and participates in the repair and maintenance of motor equipment used in the playground, athletics and field maintenance. She said a large portion of the recreation director's position is not rec. director. Over the years they have said they don't need three people there all winter, so she asked what they are doing.

Supervisor Jenkins said he doesn't think any one of the laborers would be in the position to take over management or maintenance of the park, based on a couple of issues that have happened. He said they would discuss those issues in executive session next Tuesday night.

Steve Gram disagreed and said that there is plenty of work for three people.

Councilwoman LeClair didn't agree. She said they got their work done the three months that he was gone. She ordered fencing and roofing.

Steve Gram stated that she didn't order fencing until December and they couldn't put it in the ground in December.

Councilwoman LeClair stated that she didn't because it was so late, but she got pricing on fencing and took care of it and said there wasn't a lot of time involved.

Councilman Prendergast stated that he didn't know everything that Steve was dealing with in his job and the only way to really know is to do it and he realizes that Councilwoman LeClair did it for a short time. He asked for a copy of Steve's phone bill for the period of 4/11 through 5/10 and he realizes they are pre-season calls, but it surprised him how many calls there were. If they were to ask him how busy he was he never would have thought he was as busy as this and it is only one month out of the year. This is on top of everything else he is doing.

Steve Gram stated that Fran could tell them how many reports he does in the winter, because she helps him with them. He brought along a stack of reports to show the board what he does. He told Councilwoman LeClair that he doesn't think she knows what he really does. She put ten hours in there, but that is only part of it. Half of the bills weren't done correctly and some things were lost. He had the whole season in front of him in terms of reports.

Councilman Prendergast stated that he didn't know if they had all bases covered or if they knew every single thing that went on down there and his fear was that they would do it one day and the next day they would be fielding all these calls and it wasn't going to be him doing it.

Supervisor Jenkins stated that he could go back to 2008 when he first came here and we had no winter programs and the basic facility didn't look very good. It is much better looking now. There are a lot of problems there and personnel issues that they can't discuss in this setting, but to go to part-time director is abandoning our recreation program. Our rec. director may have to step up and do the things we want done and his personnel also. He didn't think either one of the laborers were qualified to manage maintenance at this point from some of the things he has seen, dealt with and been told.

Councilwoman LeClair said they need a serious discussion in executive session.

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Supervisor Jenkins stated that it isn't the right time to go to part-time. He has looked at the issue and considered the cost savings and how it would impact the budget. We are looking at a couple hundred of thousands of dollars in extra pension costs and health insurance over last year, at this point anyway. Cuts have been made in order to meet the spending cap. This was one of the issues he looked at based on some of the information that was presented to him. He said at some point we should have a director of maintenance in the Town of Moreau, but he doesn't see that in this budget.

Councilwoman LeClair said that when she is over weeding in the industrial park and doing other things that need to be done she says to herself that she shouldn't be doing this.

Supervisor Jenkins said he agreed and those are some of the other issues.

Councilman Cumm stated that he didn't have a problem with a full-time rec. director and two employees during the summer months, but there is absolutely no reason we need three full-time people down there in the winter time. When fall gets here and the equipment needs to be put away he can see the need for people to winterize the equipment and put it in storage and early in the spring getting the equipment out and ready. However, there are three or four months of down time there when we don't need three full-time people. Two people would be more than enough.

Steve Gram replied that is also when the three of them take vacation is in the winter time. Right now he is bringing Royce Pixley in on Monday and Fridays, because there is only one person there.

Councilman Cumm stated that in January through March plowing is the main issue.

Steve Gram stated that Bruce is the only one who comes in at 7:00 in the morning to plow the court. Royce Pixley helps once in a while. Jeremy does the ice pond at night with another part-timer. It should be done periodically, every other day minimum. That takes up all of his full rec. time right there.

Supervisor Jenkins asked Steve Gram to present in writing to him by the end of the week a study of his employees individually showing what his duties are, what their strengths and weaknesses are and what he thinks of them in their positions. At the same time he wants Steve to layout the work plans for the winter months and what is required at the personnel level. He said they would be going into executive session next Tuesday night to discuss some of those issues.

Councilman Cumm asked Supervisor Jenkins if he wanted all three of the rec. employees in the executive session.

Supervisor Jenkins replied that he wanted to meet with the two employees individually himself. There were so many issues that he needs to discuss with them that happened recently that he needs to get squared away. He needs to hear both sides of the story.

Supervisor Jenkins stated that he doesn't see how they could go to a part-time director at this time and probably not in the future. They need to find ways to improve the programs. In August he made five trips to the park in the afternoon and he couldn't find anybody there. We don't have any adult programs and we need to consider that.

Steve Gram stated that they would be receiving about \$12,000.00 to \$15,000.00 for the next three years from the school from grant money they received.

Supervisor Jenkins asked what it could be used for.

Steve Gram replied that it had to be used for fitness or nutrition.

Supervisor Jenkins stated that he wants to meet with the two rec. employees on Wednesday of this week, one at 9:00 a.m. and one at 1:00 p.m.

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This concluded the discussion on the Recreation Department Budgets.

Supervisor Jenkins stated that at this point the tax rate in the general fund will be .624099 vs. .58956 in 2011.

Councilwoman LeClair asked how much money is in the reserve fund.

Supervisor Jenkins replied about \$3 million in the general fund, \$1.9 million in the town-outside fund, and about \$500,000.00 to \$600,000.00 in the highway fund.

Councilwoman LeClair asked what percentage the reserve fund was in proportion to our budget and Supervisor Jenkins replied about 28% to 30%.

Supervisor Jenkins said the State Comptroller will probably criticize us for having such fund balances, but we are "dwindling" them down as we should be.

Councilwoman LeClair stated that she was concerned that once it was gone we won't be able to balance the budget.

Supervisor Jenkins stated that we have to live with a spending cap for four years and at some point the option will be to raise taxes. We are experiencing growth in the Town, which should improve the tax base. Whether it can absorb the costs or not is unknown.

Councilman Prendergast asked if they were going to receive less sales tax and Supervisor Jenkins replied no, we were receiving more.

Councilman Cumm suggested that they go down through the budget page by page and the board did.

**It was noted that the National Grid line item in A5132.415 Highway Garage should be \$16,000.00 not \$15,000.00. After the last meeting the Supervisor changed it to \$15,000.00, but it should be \$16,000.00.**

The question was asked why the tentative figure of \$275,000.00 in the personnel line item for DB5110.1 Highway General Repairs was so much lower than in 2010. The answer was that it had to do with retirement and in 2010 the figure was higher than it needed to be. It includes salaries for eleven people in the highway department with a 2% increase in salary and overtime is included. **The \$275,000.00 was changed to \$260,000.00 at the last budget meeting.**

Councilman Cumm asked if they should budget money in case we need to purchase an easement for the Clark Road Culvert project like we did for the Hatchery Road Culvert Project. This was discussed and it was stated by Supervisor Jenkins that we are looking into relining the Clark Road Culvert, which would cost around \$85,000.00 and there is \$300,000.00 budgeted for this project. Hopefully we won't need the whole \$300,000.00 and if not the money will be there in case we need to purchase an easement. It was noted that there is only one property owner that we will need an easement from on the Clark Road.

Councilman Kusnierz noted that in 2010 there was \$16,000.00 budgeted for road materials in DB5110.493 and in 2012 there is \$25,000.00 being proposed.

Supervisor Jenkins stated that through September there has only been \$8,000.00 spent out of that account.

Councilman Kusnierz said it would help the highway budget if they cut some money from this line item.

Supervisor Jenkins stated that we aren't doing many roads in 2012, so we may not need that much.

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Supervisor Jenkins suggested they reduced DB5110.493 – Highway General Repairs – Road Materials & Shoulders to \$12,000.00 from \$25,000.00.

Councilwoman LeClair noted that \$12,000.00 is a lot lower than it was back in 2006.

Supervisor Jenkins stated that they have a contingency in case they need it.

Discussion followed on the Burt Road Culvert. The board discussed which culvert was in worse shape, Clark Road or Burt Road, and it was noted that both are in pretty bad shape. Supervisor Jenkins said he removed the \$160,000.00 for this culvert from DB5112.431 Highway Improvements Burt Road Culvert. No objection from the board to removing this \$160,000.00.

The board reviewed the cuts made to the grinding, nova chipping, blacktop and overlay to roads.

Supervisor Jenkins stated that since the last budget meeting they cut all the roads on the overlay list and left in only Fawn Road in DB5112.493.4.

In account DB5130.2 Highway Machinery/Equipment the only equipment the board was budgeting for were a small dump truck, a 4x4 pickup, and a loader.

Councilman Kusnierz asked who the 4x4 pickup was for.

Supervisor Jenkins stated that he understood that the one they have now may not be legal to operate. The one proposed to be purchased in 2012 is a heavy duty one and can be used for plowing.

Councilman Kusnierz asked if they really needed to purchase a loader in 2012.

Councilman Cumm stated that the one they have is almost 20 years old.

Councilman Kusnierz asked if it would be feasible to lease one.

Supervisor Jenkins stated that the extra sales tax revenue would probably take care of the loader and we could avoid the interest payment on a lease.

Councilman Prendergast stated that we could pave a couple more roads if we didn't buy a loader.

Councilman Cumm stated that they can't do roads without the equipment.

Supervisor Jenkins stated that Councilman Prendergast made a good point.

Councilman Kusnierz asked if Paul Joseph prioritized the roads.

Supervisor Jenkins replied that Fawn Road was the first on the list. Jennifer Drive was #2 and then Hobbs and Robert Rogers.

Councilman Cumm asked if they were going to increase revenues in highway, could they do a couple of roads and still keep the \$140,000.00 in there for a loader.

Supervisor Jenkins replied no. He said he couldn't justify going more than \$2,228,000.00 in highway appropriations. Last year was a significant increase over previous years.

Councilman Cumm asked if they could lease a loader and still do a couple more roads. We have roads that are bad and equipment that is bad.

Supervisor Jenkins said he would opt for Hobbs and Robert Rogers being done.

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Councilwoman LeClair said they could set up a reserve fund and buy a loader the following year.

Fran Thibodeau stated that there is \$100,000.00 in the equipment reserve fund already.

Supervisor Jenkins said that was right, we do have the reserve fund. If we put \$40,000.00 into the equipment reserve fund then we could purchase the loader from that fund.

Councilman Cumm said it was his opinion that they take Jennifer Drive off the list.

Supervisor Jenkins agreed and said it never should have been made a Town road. It is a driveway in his opinion that goes around inside English Village. He said he could guarantee it wasn't built to standards. We are bringing a water line into their development as it is.

Councilman Cumm asked if they were going to use \$100,000.00 from the reserve fund for a loader, could they do \$100,000.00 worth of roads.

Councilman Kusnierz said that every budget time he hears that the priority is to replace trucks and that is why they created the equipment reserve fund and set money aside, so it wouldn't be so painful. He had a problem going into the reserve fund and taking the money out at this time.

Supervisor Jenkins suggested that they should **put \$50,000.00 in the equipment reserve fund and still do Hobbs and Robert Rogers in 2012** and it would keep us in the same price range.

Councilman Kusnierz said he would be okay with that.

**Councilman Cumm recapped that on the overlay list now is Fawn Road, Hobbs Lane, and Robert Rogers Avenue and they weren't going to buy a loader.**

Supervisor Jenkins said \$140,000.00 was a lot of money for a loader.

Councilman Kusnierz stated that in a pinch, if they couldn't use the loader, they could lease a loader for a month for a couple of thousands of dollars.

Supervisor Jenkins asked the board if they wanted to put \$550,000.00 more into highway revenues from the increased sales tax revenue, to help balance the highway budget. He said the other option was to put it into the town outside fund. He noted that if they put it into the highway budget then it couldn't be transferred back out.

**It was agreed by the board to put the additional \$550,000.00 from increased sales tax revenue into the town outside fund.**

Councilman Kusnierz asked Supervisor Jenkins if there had been any follow up with the Fire Company and Supervisor Jenkins said he hasn't heard from them. He suggested a one year contract and told them they may be better off that way in case the economy turns around.

Councilman Kusnierz asked about the line item for a new copier for the supervisor's office.

Fran Thibodeau stated that the one they have is about five years old and they doubled the maintenance costs on it.

Councilman Cumm stated that he found that Universal Office Products could sell the Town a reconditioned, repossessed, copier for \$3,500.00. He suggested they put \$3,500.00 in the budget rather than \$5,000.00 for a copier.

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**It was agreed to change the \$5,000.00 in A1220.2 Supervisor Equipment to \$3,500.00 for a copier.**

When it came to the Town Clerk's budget the Town Clerk reminded the board that they needed to budget \$8,200.00 for a new and improved SCA Utility Billing Software Program. SCA notified their customers that after the 2012 support contract expires they will no longer support their existing program.

The Town Clerk explained that she would get quotes next year for new software billing program and see if she could find one cheaper, but they needed to budget this amount in case she couldn't.

**It was agreed that the \$8,200.00 would be included in the water district budgets and split out proportionately amongst the districts.**

Councilman Prendergast asked Supervisor Jenkins how they were overall with the budget.

Supervisor Jenkins stated that he felt reasonably comfortable with the budget. The appropriations are less than last year.

Supervisor Jenkins explained the increase from \$1,000.00 to \$2,000.00 for Wayne Bruce under A3120.1 Police Personnel. He increased it in case there needs to be enforcement of the no parking zones in Town.

Councilman Prendergast asked how long Wayne Bruce has been retired from the police force. If he hasn't worked as a police officer for so many hours in three years then he is no longer a police officer.

Supervisor Jenkins said he could work as a constable for the Town and write parking tickets.

**The \$550.00 in A7560.4 Performing Arts was reduced to \$150.00. A smaller ad is going to be placed by the Town.**

**Councilman Cumm asked for \$1,000.00 to be put in A8810 Cemeteries so we can start cleaning up the cemeteries in Moreau.**

Councilwoman LeClair agreed and said that Reed Antis showed her the condition of the cemetery on Route 9.

Supervisor Jenkins stated that they budgeted \$1,200.00 for mowing of cemeteries last year and they had to transfer \$2,000.00 into the account. So they should increase the contractual \$3,200.00.

Councilman Cumm asked if that would give them \$1,000.00 for cemetery work.

Supervisor Jenkins said that should be a separate line item in the account.

**A line item will be added to A8810.4 Cemeteries Contractual called "Cemetery Repair/Preservation" in the amount of \$1,000.00, and the \$1,200.00 in A8810.4 will be changed to \$3,200.00, making the total for A8810.4 \$4,200.00.**

**Fran Thibodeau stated that Royce Pixley's hourly salary with a 2% increase should be \$11.26 per hour not \$11.25 per hour.**

Councilman Cumm asked if the \$8,200.00 in A8810.1 Cemeteries Personnel was correct and Fran said yes, it will cover it.

Fran Thibodeau mentioned that a rec. employee who is receiving an insurance buy-out now may be going onto the Town's insurance.

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Councilman Kusnierz asked if this was accounted for in the budget and Fran replied no.

General discussion followed.

[Councilman Prendergast had to leave the meeting at this point as he had to go to work.]

Councilman Kusnierz asked why the ambulance charges listed on the Supervisor's Revenue page next to A1640 were way down from previous years.

Supervisor Jenkins stated that it is because of Medicare and Medicaid insurance. A lot of the insurance companies only have to pay the Medicare/Medicaid rate.

Supervisor Jenkins stated that he found out that the Town of Northumberland has a clause in the contract between their Town and the Moreau Emergency Squad that reads that whatever they receive from the insurance companies they accept and they will not bill their residents.

Supervisor Jenkins stated that we don't have this in our contract. When we negotiated with the squad they agreed that they would do soft billing and after that they wouldn't hassle people.

Councilman Kusnierz stated that the only way the board would allow them to move forward with third party billing was that in any instance where a resident of the community could not pay, they would not send them another bill or hassle them and that would be it. He asked if they were doing that now.

Supervisor Jenkins said there were a couple of instances, one where an elderly person was paying \$25.00 per month. He told them to call the squad and tell them they weren't going to pay it.

He said there was also another instance last week involving an accident on Spier Falls Road and the person went to Albany Medical and there was an ambulance charge from Moreau Emergency Squad and one from Empire when she left the hospital. They got a charge of \$2,500.00 from the trip to Albany and one for \$800.00 from Moreau Emergency Squad for taking them to the hospital.

Supervisor Jenkins stated that they normally bill after they bill the insurance company, but in this case they billed before they even got any payment.

Supervisor Jenkins stated that he may ask the board to consider adding this language to the contract between the Town of Moreau and the Moreau Emergency Squad in the next contract.

Councilman Kusnierz asked why there was such a high figure for penalties on taxes. He asked if a lot of people are having trouble paying their taxes.

Town Clerk, Jeanne Fleury, stated that actual collection of penalties for school taxes in 2010 was \$19,934.41 and the actual penalties on Town & County Taxes for 2011 were \$7,602.83. She said she wasn't sure why it was so low the previous years. She added \$21,000.00 to be on the safe side, as it is better to under-budget for revenues than to estimate too high.

Councilman Kusnierz asked why there are zeroes under the years 2006 through 2010 in account B1990 Town Outside Village Contingent and for 2011 there was \$20,000.00 budgeted.

Fran Thibodeau explained that they can't spend from a contingent account, they can only transfer out. At the bottom of the page they will see what was spent out of the contingent account each year.

Supervisor Jenkins stated that at the last budget meeting they removed the \$10,000.00 for dry hydrants B3410.

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Fran Thibodeau advised that she changed the line item for Bus Operations Contractual B5630.4 to \$4,331.00 from \$4,288.00. She received the actual contractual number today.

**\$1,000.00 was put in B8160 Refuse & Garbage to pay a bill from Town of Wilton that will be submitted to the Town of Moreau in 2012 for the Hazardous Waste Day that was held this fall.**

**B9000 Town Outside Employee Benefits was increased \$15,000.00 for a new Assistant Building Inspector in case the new person requires health insurance.**

Fran Thibodeau reminded the board that they need to decide how much sales tax they are sending back to the county and they need to adopt a resolution. She needs to know by November 1<sup>st</sup>. Supervisor Jenkins said they were going to send \$400,000.00 back to the county. This will be an agenda item for next Tuesday night.

The board was also reminded that at the meeting next Tuesday night they needed to adopt the elected official's salaries to put in the legal ad for the public hearing on preliminary budget.

Councilman Kusnierz asked who authorizes overtime for the water department. He said they used to do it as a Town Board.

Supervisor Jenkins stated that the only time "he" is authorized to receive overtime is when we mandate it, which is on Saturday and Sunday for two hours per day.

Councilman Kusnierz asked if that is what is adding up to the \$6,000.00 in overtime.

Fran Thibodeau stated that she found out from Department of Health that you don't need to be certified to read the samples. They have to be trained.

Councilman Cumm said the problem is that one employee could take three hours rather than two normally and the other employee they hired on a part-time basis most of the time doesn't want to work.

Councilwoman LeClair stated that if they had Bruce Siergiey do it on a Saturday even if we had to pay him overtime we would still be further ahead. She then asked why they couldn't have Royce Pixley do it. He is very reliable and conscientious.

Councilman Cumm stated that we are paying a lot of overtime for that department.

Supervisor Jenkins stated in his conversations with Jesse he was told that when we hire another full-time person for the water department they would trade off doing it on weekends and then there wouldn't be overtime.

Councilman Cumm asked if they left a second full-time person in the budget.

Supervisor Jenkins said yes, but it doesn't mean they are going to hire someone. It has been in the budget for a long time now. We put it in every year.

The Transfer Station budget was reviewed.

Supervisor Jenkins stated that Nancy Ryan is going to retire in March. Bruce Abare and Nancy Ryan are listed in the budget as full-time and a part-time position. Based on revenues we will probably, eventually, have to make cuts. We may make a little bit of money this year, but we aren't leaving any money in fund balance for future replacement. Saratoga County is thinking about getting out of the recycling business, because of the same problem. There is less volume there too.

A budget workshop was held on October 17, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Cumm stated that compared to other Towns, that still have transfer stations, our rates are ridiculously low.

Councilwoman LeClair said look at the drop in usage when we raised our rates. Once people go to a service they won't come back.

**Fran Thibodeau stated that the tentative salaries for Coombs, Potter and Pixley in TS8160 weren't at the 2% increase they have to be lowered.**

**Fran was told to make the change.**

Supervisor Jenkins stated that ultimately they will have to go to part-time in that department.

Councilman Cumm stated that there are days when we barely make the salaries.

Fran Thibodeau stated that there are a lot of days when they only take in \$300.00.

The Transfer Station through September brought in \$130,000.00.

Councilman Cumm stated that when Bruce Abare wasn't working during the summer the compactor wasn't at the normal 14 to 15 tons. We were paying hauling fees for less tonnage.

Fran Thibodeau asked what happens if Bruce Abare retires. He is getting the insurance buy-out right now.

Supervisor Jenkins said it was his feeling that we will have to go to four days at some point.

Councilman Cumm thought three days would be enough.

Supervisor Jenkins stated that if Bruce Retires then he will more than likely be replaced with a part-time person who won't get health insurance.

Fran Thibodeau stated that what she meant was will Bruce still receive the insurance buy-out in the amount of \$1,300.00 a year when he retires for not taking the health insurance. Nancy Ryan will get health insurance when she retires, because she has earned it.

Supervisor Jenkins asked if we have had anybody retire that way and Fran Thibodeau stated Ed Tracy, we pay him half of the buy-out.

Supervisor Jenkins said the board will have to decide on that. He then asked Fran Thibodeau to make sure that all retirees that are over 65 years of age are taking Part A or B of Medicare.

Supervisor Jenkins stated that eventually we will have to start selling transfer station stickers here in Town Hall.

This concluded the review of the budget.

The budget workshop scheduled for October 24<sup>th</sup> was cancelled.

This concluded the budget workshop at 9:55 p.m.

Respectfully submitted,

Jeanne Fleury, Town Clerk

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